



Transportation Management System Operations Manual

Contract No.

DTFH61-01-C-00182

Task Order No.

BA82B032

COTM

Raj Ghaman



Project Objectives

- To develop a technical document
 - Provides guidance and recommended practices for developing, maintaining, and using an operations manual
- To produce project related items
 - Presentation, fact sheet, tri-fold brochure, primer, distribution plan and supporting outreach material



Project Team – Staffing Plan

■ TTI

- ☐ Dr. Edward Seymour, P.E.
- ☐ James D. Carvell, Jr., P.E.
- ☐ Scott Cooner, P.E.
- ☐ Dr. Beverly Kuhn, P.E.
- ☐ Ms. Debbie Murillo

■ Wilbur Smith

- ☐ James M. Paral, P.E.

■ Battelle

- ☐ Dr. Chris Cluett



Audience

- Those involved in managing, developing, implementing, operating, maintaining, or supporting a TMC.

Project Approach

1. Assess ITE *Annotated Outline for a Traffic Management Center Operations Manual*.
 - ITE outline development led by Seymour & Carvell
2. Input from selected TMC agencies & operations staff
3. Review TMC manuals (existing & collected in #2)
4. Leverage FHWA Project: *Joint TMC/TOC System Integration Study for Emergency Transportation Operations and Weather*
 - Dr. Chris Cluett
5. Case study input
 - James M. Paral
6. Participation from Pooled Fund Study Project Review Team



Work Plan – Tasks

- Task A. Annotated Outline, References and Work Plan
- Task B. Produce Technical Document
- Task C. Outreach Material, Tri-fold Brochure, Primer, and Distribution Plan

Work Plan – Schedule

Task A. Annotated Outline

<u>Activity</u>	<u>Proposed Schedule</u>
A.1. Kickoff Meeting: ----- -Initial Project Presentation -Initial Draft Project Fact Sheet	Aug 10, 2004
A.2. List of References and Work Plan: ----- -Work Plan -List of References	Sept 2004
Selection of TMC Pooled Fund ----- Advisory Group (FHWA & Pooled Fund Task)	Sept 2004
A.3. Annotated Outline: -Initial Annotated Outline ----- -Draft Annotated Outline ----- -Final Annotated Outline -----	Friday, Sept 10, 2004 Friday, Oct 8, 2004 Friday, Nov 19, 2004

Work Plan – Schedule

Task B. Produce Technical Document

<u>Activity</u>	<u>Proposed Schedule</u>
B.1. Technical Document Mockups	Tues, Jan 04, 2005
B.2. Draft Document (Initial)	Thurs, Feb 03, 2005
B.2. Draft Document (Revised)	Mon, April 4, 2005
B.3. Final Document:	
-Final Draft	Fri, June 3, 2005
-Final Document for Printing	Tues, Aug 2, 2005

Work Plan – Schedule

Task C. Outreach Material, Primer & Distribution Plan

<u>Activity</u>	<u>Proposed Schedule</u>
C.1. Project Fact Sheet and Presentations	
-Draft -----	Fri, June 3, 2005
-Final -----	Tues, Aug 2, 2005
C.2. Tri-Fold Brochure	
-Draft -----	Fri, June 3, 2005
-Final -----	Tues, Aug 2, 20
C.3. Primer	
-Annotated Outline -----	Mon, April 4, 2005
-Draft -----	Fri, June 3, 2005
-Final -----	Tues, Aug 2, 2005
C.4. Questions & Answers	
-Draft -----	Fri, June 3, 2005
-Final -----	Tues, Aug 2, 2005
C.5. Distribution Plan	
-Draft -----	Fri, June 3, 2005
-Final -----	Tues, Aug 2, 2005